

## **Tawas Bay Players - Board Meeting - May 23, 2023**

Present: Keith Frank, Pam Koepke, Pat Casey, Laurie Jacot, Judy Quarters, Chris Mundy, Penny Zacharias & Jolene Grusecki    Absent: Stacy Perrot  
Guests: Michal Jacot & Ed Krebs

Meeting was called to order by Keith at 6:31pm

Motion to approve the agenda was made by Jolene, seconded by Laurie.

No comments from the audience, as they are both on the agenda.

### **Reports:**

**Secretary minutes:** motion to approve the secretary report and acknowledge receiving the minutes from the executive meeting with WE Players was made by Jolene, seconded by Pat, motion carried.

**Treasurer report:** motion to approve by Jolene, seconded by Chris, motion carried.

**Secretary report:** Stacy was absent, but Pat had gotten the mail and there was an invite to join the Oscoda Chamber for \$60. Pat was going to check on when their fiscal year starts and pay this at that time. Motion by Chris, seconded by Laurie, motion carried.

**Run for your Wife:** Cast has been set, rehearsals are Monday, Tuesday and Thursday.

**CIP Committee:** Nothing new

**Membership:** 122

### **New Business:**

**Take Down/Construction Policy:** Ed made a recommendation that “an outgoing show shall have 1 week (up to 7 days) (or at least a minimum of 3 days if there is a pressing need) after a final performance to finish strike and reset the base configuration. The incoming show shall not begin on stage work other than scheduled auditions or rehearsals for this period of time. This includes bringing in set, props, construction or other activity that impedes a proper strike, reset and maintenance.” Motion was made by Jolene, seconded by Penny to adopt this as a policy, motion carried.

**TBP/Shoreline Liaison:** Michal has offered to stay in contact with Shoreline to communicate dates of shows and other information to assure no dates of shows overlap.

**WE Players agreement:** Two executive boards of TBP and WE Players met, and discussion was held on the use of our building. WE Players will pay \$1000 per show, their tryouts, rehearsals and shows will be scheduled as to not conflict with our regular season and business in the theater, a rental agreement will be written up between the two groups and WE Players will provide insurance of their own, naming TBP & the City

of East Tawas as additional insureds. Judy made a motion to approve the agreement, motion was seconded by Jolene, motion carried.

**Intermissions:** Jolene brought up the fact that having food at intermission is a problem with allergies and due to the fears brought on by covid. Discussion was made about prepackaged items, or selling items or just having water and no refreshments. Investigation will be made with the health department regarding rules of items not made in a commercial kitchen and donated items for our intermissions and we'll make a decision at June's meeting.

**Facility Use:** Shayna Castle requested use of our building for a dance recital for her dance business 'Stage Right' in August. Judy made a motion and Chris seconded to not allow this, as August is already a very busy month for the theater and our policy is for non-profit groups only. Motion carried.

**Catmint:** Jolene suggested buying some of this plant and putting it out in front of the theater, along with some black mulch. Pat will send an email out asking for helpers.

### **Next Season:**

Jolene presented a suggested schedule, including our three shows, the Christmas Songs & Stories, WE Players Shows and Shining Stars. We all agreed and Keith will contact the directors and WE Players.

### **2023-2024 Season:**

August 11 - 13, 2023 - WE Players Christmas in August

**October 13-15 & 19-22 - *Its My Wedding Dear Grandpa* (Michal Jacot)**

November 2-4 Shining Stars (Jolene Grusecki)

December 1-3, 8-10 - WE Players Sherlock Holmes (Melissa Street)

**December 12 - TBP Christmas Songs & Stories**

February 16-18, 23-25, & March 1-3, 2024 - WE Players The Play that Goes Wrong

**April 26-28, May 2-5, 2024 - *The Subject Was Roses* (Chris Mundy)**

**July 12-14, 18 - 21, 2024 - *Leaving Iowa* (Ed Krebs)**

**October 11-13 17-20 - *The 39 Steps* (Suzan Nemeth)**

**Ticket Booth Issue:** Due to a recent problem in the ticket booth, pictures will be taken of all the wiring hookups in the ticket booth and posted in the event they are disconnected again.

**Accident/Injury Report Procedure:** There was an incident in the parking lot where a lady fell out of her car on 5/11/23. When any type of incident happens there needs to be a report done immediately. Judy will post these forms in the kitchen and in the ticket booth and write an article for the newsletter. (Michal plans to do by the end of May - so if anyone has anything to share, get it to Michal asap).

**Old Business:**

**Trivia Night:** Laurie said things are going well, several donations and teams have begun to sign up. Still in need of card tables.

**Advisor Project:** Garage clean up has been postponed until after the summer show. (Tentatively August 19) Ed has some great ideas for ways to organize the garage. A group of ladies are still planning to organize the material and put it in the garage as well.

**Non-Profit Relief Fund:** Nothing yet, supposed to hear by the end of June.

**Consumer Lighting Project:** A new contractor has been assigned and will be coming to finish up the project.

**Last minute items:**

Janie found a mouse nest in the silverware drawer. Chris and Keith will work on getting bait stations outside to help with this situation.

Next Meeting is **June 27, 2023 at 6:30 pm.**

A motion to adjourn by Pat, seconded by Chris, motion carried.