

TAWAS BAY PLAYERS
BOARD MEETING
September 27, 2016

Members Present: Keith Frank, Pat Casey, Judy Quarters, Susan Duncan, Sharon Langley, Michal Jacot, Donna Thomas, Penny Zacharias, Chris Mundy (arr. 6:35pm)

Members Absent: 0

Guests: Tara Western, Barb Hunter, Beth Borowski, June Hudgins, Pam Dibert, Pam Koepke, Nadeen O'Meara, Laurie Jacot, Carol Kushion and Tina Dalton

I. Call to Order and welcome – 6:33 pm by President Keith Frank.

II. Election of Officers – Donna moved that Keith remain as president, second by Penny; who then made the motion that the slate of officers remain the same. Second by Michal with a unanimous vote approving the slate.

President - Keith Frank

Vice President - Michal Jacot

Treasurer - Patricia Casey

Corresponding Secretary - Judy Quarters

Recording Secretary - Susan Duncan

III. Appointment of Committee Chairs

Appointment of Jeff Chadwick to the Artistic Advisory Committee was discussed, but not finalized.. The general membership will be polled to see if any others are interested in being on committees. However, chairperson for the AAC is Tara Western. Other members are Carol Kushion, and Suzan Dunham. Board members Donna, Chris and Sharon are liaison members for the play reading aspects of the committee as well. Appointment of Sue Duncan as chair, with Janie Mundy and Diane Ray as members to the Costume/Props Committee was made. Motion to accept these appointments made by Sharon, Donna seconded it. Unanimous approval.

IV Reports:

a. Secretary: Minutes from the July regular meeting, the Annual meeting held August 12 and a special meeting on August 16, 2016 were approved. Motion by Pat Casey, second by Donna Thomas.

- b. Treasurer: report made, by Pat: motion to accept by Chris. Second by Michal. Passed unanimously.
- c. Correspondence: Judy Quarters reported an invite to Trivia Pursuit from Quota Club, one to Showcase Iosco from the Tawas Chamber (a charge of \$35 per booth), a thank you from the E.Tawas City Park folks written by Joyce Wendt for the donation of Season tickets to TBP that were donated for their Annual Camper Picnic. Proceeds from their raffle were donated to the East Tawas American Legion Poppy Fund. Three letters of opinion were also received and shared.
- d. Membership: June Hudgins reports we have 114 members at present. She will continue to connect with past members that have not yet renewed. June also informed us that Chemical Bank employees had volunteered to clean the theatre on October 10, as a public service. She will be able to stay with them for some of the day; Vickie S. will take over at 12. It was suggested Mary Ann Michalski might want to be involved as well, Pat will contact her.
- e. Raffle Report – The profit this year was \$8,771.00 (eight thousand seven hundred seventy-one dollars) this was over three thousand dollars more than last year, (\$3,302.00). Member ticket sales were up over one thousand dollars (\$1,400.00) and event sales up over two thousand (\$2,534.00) Obviously John Deere riding mowers are much more attractive than walk behind snow blowers.
- f. Love, Loss and What I Wore report: Donna said the audiences ranged from 60 to 94 people through out the run. The rearranged and dramatically decorated refreshment room used for the preshow waiting area was very well received. The adjudicator, Betsy Willis of CTAM, was so taken with the performance she has promised to write a letter of praise to the Board.
- g. I'll Be Back Before Midnight report – Donna, producer, reports two new actors, and one back to TBP after fifteen years; as well as Jesse and Zack from Witz End working the tech booth. The show is being performed as a straightforward thriller, with some language. It will be advertised as having Mature (Adult) Content and Language.

V. Old Business

- a. 2017 Murder Mystery Dinner Theatre: Michal and Sue – nothing new to report.
- b. Student Dress Rehearsal Attendance – Discussion on having high school students attend dress rehearsals lead to a concern about parental disapproval. Until a better plan evolves, we won't encourage student attendance at least for our fall show, I'll Be Back Before Midnight.
- c. Bed and Breakfast Packages – No plan that pleased the Board at this time.
- d. Adjudication Form – Tabled till October.

e. Audience Survey Form: A basic information data collection survey was discussed, for use with our audiences. Delivery and tallying was discussed. Generally everyone was okay with gathering data; just not sure what method would be best. See attached copy.

f. Carpet and Upholstery Cleaning by Mark Finnell was completed. An email confirmation vote to pay Magic Touch was done at that time. The decision to do so was reaffirmed with a motion by Penny, second by Michal. Unanimously passed.

VI. New Business

- a. Member letters: Laurie Jacot, Tina Dalton –Both were given the opportunity to discuss their concerns further.
- b. AAC/PRC Report: Tara addressed the possibility of informing the audience of a play's suitability for the audience with a notice or tag line. Examples: Appropriate for all ages, Mature Content, and so on. It seems likely that this will be enacted.
- c. "Orlovsky" Concert: Michal requested some financial support for the World Class concert to be held at the Presbyterian Church this fall. Judy made the motion to donate \$50.00 (fifty dollars) as benefactors of the arts. Second by Donna. Passed unanimously.
- d. AACT FEST Request: Donna made a formal request for support from the Board to take Love, Loss and What I Wore to competition. The State competition is February 9-12 in Bay City, MI. There is an admission fee and related expenses. The Board asks that director, Brenda Chadwick, submit a proposed budget for consideration. This should include the number of people, vehicles/mileage, meals, and other anticipated costs. An email reply will be accepted and shared for consideration.
- e. Costume Loaning: Sue, chair of the committee, reminded everyone that our costumes are not available without following the procedures set by the board and with Halloween coming along, those procedures are even more important. Encourage friends and family to procure costumes elsewhere for personal events such as this.
- f. Newsletter Deadline: Pam sends word that she welcomes articles; a deadline will soon be communicated to the board.
- g. Items from the Annual Meeting
 - i. *Refreshment Room* Naming and Plaque – tabled
 - ii. *Founders Recognition Plaque* – A number of names were mentioned. Veteran members need to consider those involved and return to the issue in October.
 - iii. *Memorial Bench* in Honor of Vincent Weiler – tabled, research needed.

iv. *Modular Curtain System* suggested by Jeff Chadwick – tabled for research.

VII. Last Minute Agenda Items

- a. Use of portable stage by City of East Tawas for Katie Hill wedding requested. Motion to comply by Michal, second by Donna. Passed unanimously.
- b. Discussion about having a collage made with material from the first AACT Fest competition show, Women of Lockerbie. We have some of the materials (a poster) which would need to be reduced. A request to the cast will need to be made for photos to be included.
- c.

VIII. Comments from the Audience (Not already on the agenda: limited to 5 minutes)

IX. Adjournment - 8:32 pm Motion by Michal, second by Chris. Unanimous approval.

Respectfully submitted,

Sue Duncan

NEXT REGULAR MEETING

6:30 pm, October 25, 2016 at the theater

Tawas Bay Players
401 Newman St. East Tawas, MI 48730

In an effort to continue Tawas Bay Players (TBP) commitment to provide quality community theater entertainment in northeast Michigan, we are asking for your feedback. In advance, thank you for taking the time to complete this short 10 question survey! If you have already completed this survey from your attendance at a past show, it is not necessary to complete it

again unless you have additional feedback you would like to share. Thank you!

1. Is this your first visit to Tawas Bay Players' Theater? Yes
 No

2. How much time do you spend in the Tawas Area each year?

Under 1 month 1-4 months 5-8 months 9-12 months

3. What is your age range? Under 25 26-44 45-64
65 and over

4. How did you find out about this performance?

Poster in Town Newspaper Friend/word of mouth
 Sign on Theater

5. Roughly how many times each year do you typically attend live theater?

Use a number, please.

6. What type of theater productions are you likely to attend? (check all that apply)

Revues — lots of singing and dancing Musicals — narrative music & dialogue

Comedy — just let me laugh Drama — something to make me think

Classical — Shakespeare, Chekov, Beckett Avant Garde — new, experimental

Other — please describe _____

7. How likely are you to return to Tawas Bay Players' Theater? Use the numerals 1 -10; with 10 as most likely)

8. Was the price of the ticket reasonable? ___ A steal ___ Fair ___ Too high

9. Why did you choose to see this production?

10. Other feedback you are willing to share:

I am interested in getting involved with TBP. Please contact me about my area(s) of interest:

Acting Refreshments Lights or Sound Fund Raising Photography
Directing

Make-up Costume Design / Creating Stage Crew Painting &
Decorating

Set building/tear down Producing Finding/making Props

Personal info is only needed if you are interested in becoming active with TBP.

Name _____

_____ phone # or ***email***
