

TAWAS BAY PLAYERS

REGULAR BOARD MEETING

September 26, 2017

Members Present: Keith Frank, Pat Casey, Judy Quarters, Chris Mundy, Susan Duncan, Michal Jacot, Penny Zacharias, Craig Sayer and Dennis Szatkowski, Sr.

Members Absent: none

Guests: Stacy Perot

I. Call to Order – 6:29pm by President Keith Frank.

II. Election of Officers: Motion by Dennis, second by Penny to retain the officers already in office. Keith as President, Vice President as Michal Jacot, Pat Casey as Treasurer, Sue Duncan as Recording Secretary, and Judy Quarters as Corresponding Secretary. Unanimously accepted.

III. Comments from the Audience (Not already on the agenda: limited to 5 minutes) Stacy shared some thoughts sparked by attending the CTAM Fall Conference. She encouraged the board to accept change and not let divisiveness divide the group. She had concerns about delegate selection, re-addressing term limits for board members, script selection and lack of attendance by regular members at board meetings. The board thanks her for her time and for sharing her feelings and thoughts.

IV. Reports:

- a. Secretary: Sue presented minutes from July and August (Annual) meetings. Motion to accept July minutes by Pat, second by Chris. Unanimously accepted. Annual Meeting minutes will be held unpublished until the 2018 Annual Meeting at which time the membership will approve or correct them so they may then be posted to the website.
- b. Treasurer: Pat presented a report covering the financial activities from August 12 up to September 26. Motion to accept Michal, second Judy. Motion carried.
- c. Correspondence: Judy reports no mail of significance.
- d. Membership: Pat reported for June with 79 members at present. June will continue to connect with people to encourage their membership renewal.
- e. Snow White Report: Pat, co-director, says things are coming along nicely. The Queen is new to our stage, the prince; David Wajda is a welcome returnee. The Dwarfs are a jolly group of mischief-makers and she expects a fun show for all ages!

IV. Old Business

- a. Trailer – There is some paperwork to be done before the sale to Keith of the TBP trailer is complete. Chris is helping with it.
- b. Background Checks – Before production of Bye By Birdie, (fall of 2018) background checks for anyone working with youth under 18 and seniors over 65 will be implemented. It was recommended to have the District Health Department form used as well as iChat and local police services. This process will need some time for arranging. Tabled.
- c. New Doors: Keith reported that four doors recommended for replacement have been installed. There are now programmable locks on the Lincoln Street cast door and the wardrobe door. These locks are like the one on the cast and crew/ kitchen door.
- d. Policy and Procedures Manual - tabled
- e. Job Descriptions - tabled
- f. CCTV: Pat- tabled
- g. Items from Annual Meetings
 - i. *Refreshment Room Plaque* update-June Hudgin's plaque looks great. Pat says it will be ready for presentation at dress rehearsal on October 11.
 - ii. *Memorial Bench* – Motion by Michal to discontinue purchase of a bench (or benches) for placement on TBP property for a variety of reasons. A thorough discussion on the difficulty of pleasing everyone and of matching expenditures to the TBP Mission statement was enjoined. Second by Judy. Motion carried unanimously.
 - iii. *Modular Curtain System*: Jeff Chadwick - Tabled

V. New Business

- a. Board Terms: Due to one of the board member's resignation one position on the board was for one year; that is now filled by Craig. Dennis now fills a regular three-year position. This determination was made by using the number of ballots cast for each at the Annual Meeting election; as done in the past. The person with the highest number of votes has the longer term.
- b. Scholarship Awards – Alan, Tina and Zach Dalton – all applied to attend the fall conference by CTAM with a total cost of \$330 (three hundred thirty dollars) \$125 per adult, \$80 for Zach. Approval through email voting by the board had been given prior to the conference. Motion to confirm that approval by Sue, second by Chris. Motion carried.
 - i. Beth Borowski withdrew request for a scholarship due to illness.
- c. Carpet and Upholstery cleaning - Mark Finnel and crew cleaned in August of 2016. The auditorium seats and carpet. The chairs and carpets in all other areas were all cleaned, too. Reassess in 2018.

VI. Last Minute Agenda Items

- a. Play Reading Committee – Michal Jacot will remain on the committee, but is stepping down as chairperson. He'll keep us informed of the progress they make.
- b. Offer of donation from Jay (Daryl) Rock of some photography materials. Dennis will investigate and report back.
- c. Basement Cleaning – Craig and Dee Bixby have offered to do some much needed cleaning and weeding out of furniture, props etc. in the basement. Craig will be in charge, the work will be done later in October. As money is available from the Costumes/Props fund, a dumpster could be rented. Craig will report back on that project.
- d. Survey of Patrons – The final of four patron surveys, done at all performances of “Snow White and the Seven Dwarfs” will end a look at a number of variables in the TBP theater world. Sue will have a final report before the years end.
- e. CTAM – Sue reported a beautiful Gift Basket was prepared at a cost near \$50.00 (fifty dollars) for the fall conference by Brew Krew; they generously wrapped it for free. Traditionally TBP takes such an item for the raffle at the Fall Conference to raise scholarship funds for CTAM conferees. The Attendance Award remains in the Tawas area, with WE Players bringing it home having 13 attendees, followed by TBP with 8. Other news included a change of date to mid-October and place (near Flint/Grand Blanc) for the 2018 CTAM Fall conference.
- f. Deb DeBois Scholarship initiative began when at the Annual Meeting the membership okayed funding to be enhanced from the Vince Weiler Scholarship Fund. There is already nearly \$2,500 (two thousand five hundred dollars) in the fund from donations by family and friends of Deb. A match of that amount is being considered. Keith asked for somebody to reach out to the Iosco Community Foundation for suggestions and assistance in this task. Judy is going to assume that responsibility at this time.
- g. Request by WE Players to borrow some costumes for “Amahl and the Night Visitors” was made by Chris on behalf of the group. (Janie Mundy is one of the co-producers.) Unanimous approval granted through a motion made by Craig and seconded by Penny.

VII. Adjournment – Motion by Michal, second by Pat 8:50 pm. Unanimous acceptance.

Respectfully submitted,

Sue Duncan

NEXT REGULAR MEETING October 24, 2017 at 6:30PM