

TAWAS BAY PLAYERS
BOARD MEETING
March 22, 2016

Members Present: Keith Frank, Pat Casey, Judy Quarters, Chris Mundy, Susan Duncan, Sharon Langley, Michal Jacot, Donna Thomas, Penny Zacharias

Members Absent: none

Guests: Deb DeBois, June Hudgins, Beth Borowski

I. Call to Order – 6:30 pm by President Keith Frank.

II. Comments from the Audience (Not already on the agenda: limited to 5 minutes)

III. Reports:

a. Secretary: Minutes of Feb. meeting needed minor corrections. Motion to accept Michal, second Judy. Passed unanimously.

b. Treasurer: Pat provided reports covering shows and regular finances for 2.24 thru 3.22. Motion to accept Sharon, second Michal. Passed unanimously.

c. Correspondence: Judy had one informational flyer from Tawas Chamber about an April workshop/seminar on line for businesses. Flyer shared. Quota club wrote requesting participation in advertising the Gourmet Delites. Motion by Michal to place an ad at cost of \$25 in Quota Clubs brochure as has been done in the past. Second by Sue. Unanimously passed.

d. Membership: June Hudgins reports we now have 153 members. Pat's total of 156 last month was an error.

e. The Marvelous Wonderettes – Dennis and Vickie will be returning soon, but Producer Judy has costumes underway, with seamstresses coming in soon to fit dresses. Music is going well already with cast practicing with Tracee' Lentz. There will be a live 'pit' under the direction of Susan Rook.

IV. Old Business

- a. Spring CTAM Conference up date – Donna says sponsorship/donation letter is done. Sue will be in charge of dinner. Another off-season lodging opportunity has been offered as a door prize. Donna is looking for objects that are 'branded' as Tawas / Tawas Bay.

- b. Motion Sensor Light over Kitchen Door – Chris made the motion that we accept the plan and cost as stated by Keith to have the work done to get the sensor installed. Second by Michal. Unanimously accepted.
- c. Light cables – Donna will come and assist Chris in this.
- d. Handheld microphones –oops. Tabled. Pat busy with Singers.
- e. Mailbox for Theatre – TBP will need to buy a post and locking box. Pat will purchase that and do microphone research for April.
- f. High School Presentations for Drama Class – Tim Haskin will call us for assistance in speaking to drama classes at TAHS. April 14, 15, 18, 19, 21 and 22 from 1:52-2:44pm.

V. New Business

a. 2016 Raffle – Deb DeBois brought suggestions and raffle history for the board. Discourse culminated in agreement with prizes:

- i. JD Tractor with bagger
- ii. Gas Grill/tools
- iii. Cash prizes; \$300, \$200 and \$100.
- iv. Two season tickets is the final prize.

Discussion on raffle ticket prices lead to changing prices: one ticket for \$5 (five dollars) and five tickets for \$20.00 (five for twenty dollars) All accepted Deb's proposals unanimously, with many thanks for her hard work and continued diligence on behalf of TBP.

b. Sandwich-board Sign on trailer needs replacing; used when setting up for ticket sales after hauling raffle prizes around, to prevent tripping over the hitch by ticket buyers, Deb reported: cost is minimal. Okay to purchase given by all.

c. Costume/Props Policy - Updated list discussed last meeting, with small alterations approved unanimously after the motion by Sharon, seconded by Chris. See attachment.

d. Committee Chair Assignment - clarification requested on procedure as a past, newly rejoined, member had assumed chairmanship of costume/props committee. The TBP By-laws state that the president appoints all committee chairs. Usually it is a board member who is the chair. Sue Duncan will assume that position.

e. 2016-2017 Season Selection (cont'd from March 8 mtg.)
 Fall show – I'll Be Back Before Midnight – director Alan Dalton
 Winter show – The Spitfire Grill – Carol Kushion directing (musical)
 Spring 2017 Second Samuel, Donna Thomas director
 Summer – Tuna Christmas, directed by Deb DeBois
 Fall– Snow White and the Seven Dwarfs directed by Pat Casey (musical)

f. Discussion on adding a TBP spin off group that would preform more avant-garde shows, beginning with Love, Loss and What I Wore...

directed by Brenda Chadwich. Performance date and place to be determined.

VI. Last Minute Agenda Items

- a. Michal Jacot is making a career change. No longer at Print'N Go, now at Tawas Presbyterian Church assisting minister.
- b. Donna reports that a new non-profit is forming for children's theatre under Suzan Dunham's auspices. To be called Wee Players.

VII. Adjournment –Motion by Donna, second by Michal, 8:00pm.
Yes by all!

Respectfully submitted,

Sue Duncan

NEXT REGULAR MEETING
April 26, 2016, 6:30PM

TAWAS BAY PLAYERS PROPERTY
MUST BE CHECKED OUT PER POLICY

TBP Policy for the loan of costumes, props and set pieces.

1. Tawas Bay Players will loan out costumes, set pieces and props to area schools, other community theatres and individuals as deemed appropriate by the Board.
2. Members wishing to borrow property from TBP must first contact the Board at a regular meeting. If the property being requested is needed before there is time to attend a Board meeting, the Board President must be contacted. The president will then inform the borrower of the next appropriate step.
3. The costume/props committee person, or designate, will coordinate and assist in the selection and pickup, as well as the return of the property being loaned.
4. Anyone borrowing property must completely fill out a form and describe exactly what is being removed, who is responsible for it, who gave permission to take it and when it will be returned. A second copy will be made for the borrower to assist in their return of all property.
5. The borrower is responsible for replacement or repair on any item, lost, damaged or stolen.
6. A costumes/props committee person must be in attendance to confirm all loaned items are returned. The items must be:
 - a. in good or better condition than when loaned
 - b. put back in the proper storage place
 - c. the items must be clean - costumes must be washed or dry cleaned as manufacturer's tags require at the expense of the borrower
7. Property not designated for loan, or of great value (\$500 or greater) must be requested and approved by the Board of Directors.
8. Failure to follow this policy by the borrower, or designate. will result in losing the privilege of borrowing property from TBP.

Adopted by TBP Board 3/22/16 First developed and shared via email Feb. 2015