

# TAWAS BAY PLAYERS

## BOARD MEETING

February 28, 2017

Members Present: Keith Frank, Pat Casey, Judy Quarters, Chris Mundy, Susan Duncan, Donna Thomas, Penny Zacharias

Members Absent: Sharon Langley, Michal Jacot

Guests: Stacy Perrot, Beth Borowski

- I. Call to Order – 6:30pm by President Keith Frank.
- II. Comments from the Audience (Not already on the agenda: limited to 5 minutes)

### III. Reports:

- a. Secretary: Motion to approve Regular Meeting (Jan. 18) and Special Meeting (Jan. 24) Minutes by Pat, second by Penny. Unanimous.
- b. Treasurer: Motion to accept report and transfer from checking account to renovations fund of \$20,000.00 (twenty thousand dollars) by Donna, second by Penny. Unanimous. Pat noted that banking records need names on accounts up dated.
- c. Correspondence: Judy reported no mail.
- d. Membership: Tabled.
- e. “The Spitfire Grill” – Good size houses. Super clean up. Ticket booth folks needed more info on adjudicators attendance on the night she came to the show to do things right.
- f. Murder Mystery Dinner Theater - Great in every way, other than less than sold out on Friday, Jan. 27. Perchville performance with free dinner filled immediately upon opening doors. Approximately 8-10 turned away with McDonald coupons (donated by McD) as consolation. Continue to strive for 100 at each performance. Having extra microphones really enhanced the shows.
- g. “Second Samuel” report – Donna, director, is excited at mix of cast including some new folks, some teens, and some experienced TBP members.
- h. AACT FEST Report: TBP entered with a team of talented women doing multiple monologues called, “Love, Loss and What I Wore”. Although it was a fine performance, it did not get chosen for Regional Competition. Suzan Dunham, however, was awarded a plaque and recognized as Outstanding Featured Actress as well as receiving the Peoples Choice award for Best Actress. Donna will enquire about having her display the awards at TBP, at least part time. Way to go!!

### IV. New Business

- a. Camp Cedar Ridge Rental Agreement – Jessica French will be able to rent the theater in June (dates yet to be set) for the inaugural performance of a play written by a Michigan playwright. Motion to allow such use at 10% (ten percent) of the house made by Donna, second by Chris. Unanimous on rental. Some details have yet to be clarified in other respects.
- b. Cast Door Motion Light – Due to illness no action taken since the last meeting. Keith will contact St. James electric and pursue placement.

- c. Keith presented scholarship Form Amendments – a modified draft based on previous form, which had been discussed on January 24. Some discussion about wording still to be considered. He will make changes and send the next draft to all by email for consideration and vote.

## V. Old Business

- a. Audience surveys – over 250 filled out during the run of The Spitfire Grill. A very positive tone was expressed by nearly all respondents, except for a call for more heat in the winter in the auditorium. A few statistics, 99% think our ticket cost is a steal, or fair. Seventy-two percent of this audience pool are residents 9-12 months a year, and 49% are 65 in age, or older. Further analysis and info to come as time permits. Donna requested that all attending dress rehearsal on Second Samuel have the opportunity to complete a survey.
- b. Policy and Procedures Manual – A 1998 copy has surfaced. Keith will copy and share with Michal for revision.
- c. Job descriptions – see above.
- d. Security Cameras – Tabled due to illness of Pat.
- e. CCTV: See above. Tabled.
- f. New doors on kitchen and cast entrance – tabled, poor Pat.
- g. Items from Annual Meeting
  - i. Refreshment Room Plaque honoring June – Carol Kushion will do the art work; making a heraldic shield as discussed at an earlier meeting.
  - ii. Founders Recognition Plaque – Tabled till Pat gets well.
  - iii. Keith would like some photos and info on the bench to go in the next newsletter to elicit membership comment.
  - iv. Modular Curtain System: Jeff Chadwick – tabled

## VI. Last Minute Agenda Items

none

VII. Adjournment – Motion by Donna, second by Pat 7:35 pm. Unanimous.

Respectfully submitted,

Sue Duncan

NEXT REGULAR MEETING March 28, 2017

6:30PM at the Theater