

TAWAS BAY PLAYERS  
BOARD MEETING  
February 23, 2016

Members Present: Keith Frank, Pat Casey, Chris Mundy, Susan Duncan, Sharon Langley, Michal Jacot, Donna Thomas, Penny Zacharias

Members Absent: Judy Quarters

Guests: Beth Borowski, Tim Haskin, Janie Mundy

I. Call to Order – 6:32 pm by President Keith Frank.

II. Comments from the Audience (Not already on the agenda: limited to 5 minutes) Beth said she was told that the drama, Twelve Angry Jurors, was appreciated since it encouraged people to do some thinking about issues.

**III. Reports:**

- a. Secretary: Sue presented minutes from February. Motion to accept by Michal, second by Pat. Approved unanimously.
- b. Treasurer: Pat presented information on the four shows presented since fall, and the regular financial business thru Feb. 23. Motion to accept by Sue, second by Donna. All in favor.
- c. Correspondence: Judy Quarters is in Florida. Tabled.
- d. Membership: Pat reports there are now 156 members; June recruited some new members during the winter show.
- e. Twelve Angry Jurors report by Sharon, AD. Some fairly small audiences (30's) up to high count of 83.

**IV. Old Business**

- a. Dinner Theatre Murder Mystery Final Wrap up – Michal shared survey info, consistently positive. Sound, always tricky, a couple concerns about food placement were only negative comments.

- b. Spring CTAM Conference Update – Donna says the schedule has been sent to CTAM, registration still not on-line, in March businesses will be approached for support.
- c. Light Cables – Tabled.
- d. Tech Room Chairs- Purchased and in place. Used for winter show and very appreciated by sound and lights techies.
- e. Mail Delivery for 401 Newman – Due to Post Office changes theatre mail will be delivered to a separate box placed on Newman Street at the property line between the theatre and the Bed and Breakfast next door. A locking box is available from Amazon.com Pat will order one. (?)
- f. High School Student attendance at dress rehearsal – Sue found only a few students from Tawas were able to attend, due to inclement weather, and other schools sports or family events. She'd like to see us offer this opportunity again and will approach teachers and directors for the spring musical with that intent. Perhaps a 'take away' sheet of some sort, a tour or a talk with cast/crew afterwards could also be considered.
- g. Hand held microphone purchase – Pat asked for more time to research. Tabled.

## V. New Business

a. Witz End Request: Use of theatre for dance recital – Beth Borowski explained the details: 7pm, Thursday, March 31 is the date. If tech help is needed Alan Dalton and/or Ray Skiver will operate the equipment. TBP would be included as part of the title in the advertising.

Chris and Janie Mundy will be present to assist the Witz End crew. A reminder to them, maximum seating is for 150. And TBP and City of East Tawas would need to be added on the insurance for that event. Keith made the to okay this, Michal and Donna seconded. Unanimously approved.

b. Costume/prop lending policy – A reminder to the Board that any requests that come their way should be directed to the Board President if a regular board meeting is not pending. This will help

keep confusion minimal. The president will direct the request to the costume/props committee or refuse it as deemed best. Sue is going to make a simplified sign of the loan process to be prominently posted.

c. Motion Sensor Light over the Kitchen door. A need for this was very evident during the winter show. Keith will research having St. James electric install such a system. Stay tuned.

d. Food Allergy Alerts: Sharon recommends that show programs and the refreshment tables for each show have a reminder about the possibility of allergens being present in the homemade offerings and drinks provided. Signs on the tables will help avoid incidents!

e. 2016-2017 Play Selection Meeting Date – Thursday, March 8 at 7pm. There should be Board members only in attendance at this discussion meeting.

f. TBP Solicitation Identification – Due to the CTAM conference and other instances when our members are soliciting support from local businesses, would some approved ID of them be useful and helpful? Discussion lead to suggesting a newspaper article announcing the project, and perhaps a cover letter to be given to businesses. Since we are a 501 (C) 3 a confirmation and thank you form is also needed. Beth Borowski will create that for us. Thank you, Beth.

g. Women's Toilets – Sue wondered... Any room for expansion? Our toilet situation is 'grandfathered' in from the days of the building being a church/meeting hall. Any changes would mean a total upgrade and that is not something the Board is ready to consider at this time.

## VI. Last Minute Agenda Items

- a. Rehearsal Tickets – Producers have a maximum of six tickets to share with crew or cast, the ticket booth folks and producers all need to be informed. A sign in the booth and on the bulletin board in the kitchen will help.
- b. Membership List – Pat will email all Board members an updated membership list showing what interests members have

in helping with. Producers for the next shows need this info too.

c. Keith requested that the plays chart and any other suggestions for possible plays for the next season be prepared for the Board. Sue will provide that info before the March 8 meeting.

d. Tim Haskin asked if some of the Board would meet with the Tawas Area High School drama class on April 14, 15, 18,19, 21, and 22 from 1:52 to 2:44pm. Ms. Bridget is the teacher. This would be an opportunity to share information about different aspects of theatre.

VII. Adjournment Motion by Michal second by Pat at 8:00pm.  
Unanimous!!

Respectfully submitted,

Sue Duncan

**NEXT REGULAR MEETING March 22, 2016 6:30 PM**